

Notice of sale

Please read this notice - it is important

Name of Debtor

Address

Date notice issued

/ /

Enforcement agent
reference number

Name of
enforcement agent

Name of co-owner
(if applicable)

Address of co-owner
(if applicable)

Enforcement details

Details of the court judgment or order or enforcement power by virtue of which the debt is enforceable

Because you have not paid the sum outstanding *(detailed over the page)*,
the goods listed at the back of this notice may be sold.

Sum outstanding

Debt

Interest

Compliance stage fee

Enforcement stage fee
or fees, if High Court
enforcement

Sale stage fee

Expenses (if any)

**TOTAL sum
outstanding**

(as at the date of this notice)

Please detail the expenses

**Date, time and
place of sale**

The sale will take place on

Date / /

Time

Address

**When to make
payment**

To avoid goods taken into control being sold the sum outstanding must be paid by

Date / /

Time

**How to pay
what you owe**

How to pay including opening hours and days

How to collect your goods

If you pay the amount you owe, you will be able to collect your goods by
(describe procedure in bullet point form)

Signature

.....
Enforcement Agent

.....
PRINT NAME

You can seek free advice and information from

AdviceUK at www.adviceuk.org.uk/find-a-member

National Debtline at www.nationaldebtline.org or 0808 808 4000

Money Advice Service at www.moneyadviceservice.org.uk or on 0300 500 5000

Gov.uk at www.gov.uk

Other free advice is available.

